



**Bay Ferry
School Programs Pre-Visit Information**

PLEASE READ BEFORE ARRIVING AT THE DOCK

Arrival and Check-in:

- For Check-in and Departure address: **990 N. Harbor Drive, San Diego, CA 92101.**
- Please arrive **at least 20 minutes early** to allow for parking, unloading, check-in, etc. Cruises depart ON TIME and will not wait if you are late.
- The Teacher/Group Leader must check in at the ticket booth to receive your boarding passes for the group.
- Please know the exact number of children and adults in your group before coming to the Ticket Booth Window, and have your payment ready.
- If you have a group that would like to originate from **Coronado**, please call **619-234-4111 ext. 0** for instructions.

Payment:

- Purchase Orders should be mailed or faxed to us no later than two (2) weeks prior to your reservation date to:

**Flagship Cruises & Events
Attn: Charter Dept.
PO Box 120751, San Diego, CA 92112-0751
Fax: 619-522-6190**

- Payment should be made at our Ticket Booth the morning of your event. Please make checks payable to: **Flagship Cruises & Events.**
- Your payment will be based on the actual number of passengers you have the morning of the event.
- If you are starting in **Coronado**, there is a kiosk-ticket machine at the pier entrance to purchase tickets. It takes credit cards or exact change only.
- You may also arrange to pre-pay for your tickets. Please call 619-234-4111 for this option.



Chaperones:

- **K-12 ratio: One chaperone per ten students (1:10) is required.** Chaperones will receive the same rate as the rest of the group.
- Chaperones will be expected to follow the “Chaperone Guidelines” enclosed in this packet.
- Please refer to guidelines for information on name tags, proper behavior, etc.

Lunches:

- Trip is a 15 – 20 minute ride one-way. You may bring sack lunches to consume later. Coolers are allowed for transportation purposes.
- Food & beverages are also available for purchase at the Ferry Landing.
- There is a small beach and a grassy area to have lunch at the Ferry Landing right next to where the Ferry docks.

Parking:

- **San Diego:** School Buses may pull up to a passenger drop off and pick up area in front of the Flagship Cruises & Events Ticket Booth or Broadway Pier (if open).
- Parking is not permitted in this area.
- Chaperones/Students arriving in private vehicles should use the 5 Star Parking Lot (Next to USS Midway) - \$12.00**
Parking prices are subject to change
- **Coronado:** School Buses may drop students off in front of the Coronado Ferry Landing on First Street.

Cancellation and Rescheduling:

- If you need to cancel or reschedule your reservation, please call **619-234-4111 ext. 0** no later than **24 hrs prior** to your scheduled departure.

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CHAPERONE GUIDELINES

Welcome! We hope your Bay Ferry Trip with Flagship Cruises & Events is both educational and enjoyable. To help make your visit a success, please follow these simple rules. We depend upon your cooperation. Thank you!

- Know which students will be your responsibility.
- Make sure each chaperone wears a nametag.
- Stay with your students at all times!
- **There are no restrooms on the Ferry.** The trip is 15-20 minutes long. If students need to use the restroom, there is one located at the Coronado Ferry Landing. One Chaperone should accompany students to the restroom.
- Make sure your students dispose of their trash in the proper receptacles.
- Report unruly students to the teacher or leader of your group.

Review our rules with your students before the start of your visit:

- No horseplay, pushing, or hanging over the side of the vessel.
- No running.
- Keep two feet on the deck at all times.
- Use inside voices.
- Stay with your chaperone.
- Be courteous to other visitors.
- Do not throw anything into the water.
- Follow directions from the Captain & Crew.
- Have fun!

Courtesy to all our visitors is important to us. Thank you for your help in making sure that all of our visitors have an enjoyable experience.

Enjoy your visit to Flagship Cruises & Events!